

10. Have you ever taken the Master Permanent Cosmetic Tattooer examination in Virginia?
 No
 Yes If yes, complete the following: Month & Year of Examination _____
11. Have you been **previously** licensed in Virginia as a Tattooer, Guest Tattooer, Permanent Cosmetic Tattooer, or Master Permanent Cosmetic Tattooer?
 No
 Yes If yes, provide your license number and expiration date below
 VA License Number

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 Expiration Date _____
12. Which method are you using to qualify for the examination? Select only **ONE**.
- Training Completed within the Commonwealth of Virginia:
- Completion of a board-approved master permanent cosmetic tattooing training program in a Virginia licensed permanent cosmetic tattooing school or tattooing school.
Required Documentation: Attach a completed Training Verification Form.
- Training completed outside the Commonwealth of Virginia. Select **one** of the following:
- Completion of a 200-hour master permanent cosmetic tattooing training program that is equivalent to the Virginia program.
Required Documentation: Attach an official school transcript indicating successful completion of 200 hours of training.
 - Completion of substantially equivalent master permanent cosmetic tattooing training (consisting of a minimum of 160 hours of training) and completion of board approved health education (including, but not limited to: bloodborne disease, sterilization, and aseptic techniques related to tattooing and first aid)❖
Required Documentation: Attach a certificate, an official school transcript, or other documentation verifying successful completion of the training and documentation verifying successful completion of the required health education.
 - Three years of master permanent cosmetic tattooing work experience and completion of board approved health education (including, but not limited to, bloodborne disease, sterilization, and aseptic techniques related to tattooing and first aid)❖
Required Documentation: Attach a completed Body-Piercer/Tattooer - Experience Verification Form and documentation verifying successful completion of the required board approved health education.
 - Completion of a degree from an institution outside of the United States and completion of board approved health education (including, but not limited to: bloodborne disease, sterilization, and aseptic techniques related to tattooing and first aid).
Required Documentation: Degree must be translated, authenticated, and evaluated by an education evaluation service and documentation verifying successful completion of the required board approved health education.
- ❖ All health education courses must be completed from a board approved education provider listed on the Board's website (www.dpor.virginia.gov/Boards/BarberCosmo/) under the tab section for "Education and Exams".
- Previously licensed in Virginia by examination for less than three years and past the reinstatement period.
Required Documentation: Verification from the Virginia Board for Barbers and Cosmetology and documentation verifying successful completion of the required board approved health education.
- Previously licensed in Virginia for a minimum of three years and past the reinstatement period.
Required Documentation: Verification from the Virginia Board for Barbers and Cosmetology and documentation verifying successful completion of the required board approved health education.
- Endorsement applicant required to complete Virginia examination.
Required Documentation: Required Documentation: Verification from the Virginia Board for Barbers and Cosmetology and documentation verifying successful completion of the required board approved health education.

(Continue to next page.)

13. Do you hold a current, or have you ever held, a **Master Permanent Cosmetic Tattooer** license, certification, or registration issued by any state or territory of the United States (excluding Virginia)?

No

Yes If yes, complete the following questions.

A. List the following state/jurisdiction where a license, certification, or registration has been issued:

State/Jurisdiction	License, Certification or Registration Number	Expiration Date

B. Are you in good standing as a licensed, certified, or registered professional for the states/jurisdictions listed above?

Yes

No If **no**, provide an original Certification of Licensure* (dated within the last 60 days) from each state/jurisdiction where you are **not** in good standing.

- * Certifications of Licensure/Letter of Good Standing, prepared by the state board or regulatory body must include: 1) the license/certification/registration number; 2) the initial date of licensure; 3) the expiration date of the license; 4) the means of obtaining licensure (i.e. exam, endorsement, etc.); and 5) all closed disciplinary actions resulting in a violation or undetermined finding.

Certification can be **emailed** from the regulatory body to the Board section at bchoplicensing@dpor.virginia.gov or **mailed** from the regulatory body to: Board for Barbers & Cosmetology, 9960 Mayland Drive, Suite 400, Richmond, VA 23233-1485.

14. Have you ever been subject to a **disciplinary action** taken by any (including Virginia) local, state, or national regulatory body?

No

Yes If yes, complete the [Disciplinary Action Reporting Form](#).

15. Have you ever had an application for licensure, certification, or registration as a practitioner or instructor in the fields of barbering, cosmetology, waxing, nail care, esthetics, body-piercing, or tattooing **denied** by any (including Virginia) local, state, or national regulatory body?

No

Yes If yes, complete the [Denial of Licensure Reporting Form](#).

16. Have you ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony** within the last 10 years?

No

Yes If yes, complete the [Criminal Conviction Reporting Form](#).

17. By signing this application, I certify the following statements:

- I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
- I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony (in any jurisdiction).
- I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may desire. I also agree to present any credentials or documents required or requested by the Department.

- I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
- I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 7, of the *Code of Virginia* and the *Virginia Board for Barbers and Cosmetology; Tattooing Regulations*.

Signature _____ Date _____

18. Attach a professional passport compliant 2" x 2" color photo taken within the last 6 months to reflect your current appearance. It must meet the following requirements:
- ⇒ sized so that your head is approximately 1 inch from the bottom of the chin to the top of the head
 - ⇒ taken in front of a plain white background
 - ⇒ be a full-face view, directly facing the camera with a neutral facial expression

